

# Job Title: Associate Medical Officer of Health (AMOH)



Requisition ID: 2623

Department: Ottawa Public Health

Branch: Public Health Medicine Unit

Employment Type: 1 Permanent Full Time Position

Work Hours: 35 hours per week

Affiliation: MPE

Salary Information: \$145,179.58 - \$169,920.66 annually (2022 rates of pay)

Location: 100 Constellation

City: Ottawa, ON

Job Category: Ottawa Public Health

**Application Close: 29/04/2022**

## **JOB SUMMARY**

Ottawa Public Health is responsible for providing public health programs and services that contribute to the physical, mental and emotional health and well-being of the residents of Ottawa, in compliance with Ontario Ministry of Health and Long-Term Care standards, protocols and guidelines and other related public health legislation. In partnership with the people and communities of Ottawa, Ottawa Public Health improves and advocates for health and well-being through prevention, promotion and protection.

You are an assistant to the Medical Officer of Health and act in his or her absence. You are responsible for leading, planning, developing and evaluating Public Health programs and services; advising the Medical Officer of Health in matters affecting the operations of Ottawa Public Health; assessing community health problems; improving public relations and interpreting Public Health policies, objectives and roles to the public; monitoring communicable and chronic disease trends and advising on related health promotion, and disease and injury prevention and control programs relevant to the AMOH's specific areas of focus. You provide medical consultation for operational and public policy issues, teach learners and health practitioners about public and population health principles and practices, and contribute to health system transformation.

You also support the strategic planning process and operations of the work unit, including community engagement, and human and financial resources strategies. You contribute to fostering an environment of employee engagement, cultural humility, and continuous quality improvement, including client and community engagement and evidence-informed decision-making.

OPH's collegial team of Associate Medical Officers of Health (AMOHs) collectively supports programmatic areas and strategic priorities across the spectrum of public health practice. Residents and medical students routinely participate in the team's work. Appointment with the School of Epidemiology and Public Health at the University of Ottawa is an option. The ability to communicate in an advanced capacity in English and French is highly desirable.

## **EDUCATION AND EXPERIENCE**

Fellow of the Royal College of Physicians of Canada (FRCPC) in Public Health and Preventive Medicine  
Minimum of 5 years of progressively responsible public health and preventative medicine experience in the public health field with emphasis on program planning, assessing and leading community health problems, and providing medical direction to public health professionals (including experience as a physician within the public health sector)

## **CERTIFICATIONS AND LICENCES**

Physician licensed with the College of Physicians and Surgeons of Ontario

## **KNOWLEDGE**

- Relevant legislation
- Up-to-date scientific/technical public health and preventive medicine (PHPM) skills including epidemiology, statistics
- Community resources and services
- Health planning and program development
- Research design
- Government organizations and funding, accounting and budgeting techniques
- Up-to-date medical expertise, particularly concerning communicable diseases, environmental health, health policy, and chronic disease and injury prevention
- Project management principles
- Must possess the training, experience and knowledge to organize the work and its performance
- Must be familiar with all applicable health and safety legislation
- Knowledge of applicable health and safety legislation, including the rights and duties of workers.

## **COMPETENCIES, SKILLS AND ABILITIES**

### **Leadership Competencies:**

The key competencies that describe the skills and behaviours expected to be demonstrated by managers and supervisors at the City of Ottawa are available on Ozone. The seven Leadership Competencies, which align with Servant Leadership, are:

- Strategic Leadership - Sets/implements the strategic direction, understands internal and external trends, the political sensitivities of the organization and applies this knowledge to support the long-term vision and success of the City
- Demonstrates Business Sense - Understands the impact of decisions on the business and the ability to strive to improve business performance; requires an awareness of business issues, processes and outcomes as they impact the community, the City's reputation and strategic direction
- Builds Collaborative Relationships - Proactively communicates, builds and utilizes professional relationships and partnerships with all internal and external stakeholders
- Fosters Innovation and Change - Develops an environment that embraces innovation and efficiently integrates change into the organization
- Engages Employees - Leads, coaches, mentors and develops an engaged, diverse workforce of individuals and teams, where work is performed in a safe, respectful environment and successes are recognized and celebrated regularly
- Delivers Results - Creates effective plans and performance measures, holds themselves and others accountable for measurable, high quality, timely and cost-effective results
- Client-centric Focus - Serves the client interest through focusing individual, team and organization effort on identifying and meeting key and diverse client needs (the term "client" includes both internal and external clients)

### **WHAT YOU NEED TO KNOW**

- Language Requirement: Designated Bilingual – specific level of language proficiency: French: oral, reading, writing required. English: oral, reading, writing required. Candidates who do not meet language requirements will be required to participate in training.
- Police Record Check: The successful candidate will be required to complete a Vulnerable Sector Check with the Police Services detachment in their jurisdiction to the City of Ottawa's satisfaction.
- Please save a copy of the job poster. Once the closing date has passed, it will no longer be available.

We wish to thank all applicants for their interest and effort in applying for this position. Only candidates selected for interviews will be contacted.

The City of Ottawa promotes the principles of diversity and inclusion and adheres to the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code. We encourage applications from women, people with disabilities, Aboriginal peoples and persons of all races, ethnic origins, religions, sexual orientations, and gender identities and expressions.

The City of Ottawa provides accommodation during all parts of the hiring process, upon request, to applicants with disabilities. If contacted to proceed to the selection process, please advise us if you require any accommodation.

Accessible formats and communication supports are available upon request. Please contact the HR Service Centre at 613-580-2424, extension 47411.